

Withdrawal Form

About this Form

This form is to be used when making an application to discontinue with your studies with us.

Please note that any refunds will be processed as per the information included in the International Student Handbook about fees and refunds. If you believe you are due a refund you should also complete the Refund Application Form.

Student Details

Given Name/s		Surname	
Date of Birth		Gender	☐ Male ☐ Female ☐ Other
Nationality		Student Number	
Address (including street number and name, suburb or town, postcode and country)		Postal Address (if different)	
Phone Number			
Email			

Current Course Details

Course Code and Title					
Commencement Date		End Date		Campus	

Course to be Withdrawn

Course Code and Title					
Commencement Date		End Date		Campus	

Reasons for Withdrawal

Please briefly describe the reason you have decided to discontinue your studies:
Please specify the date from which you wish this withdrawal notice to take effect from:

Student Declaration

Information provided in this application is correct and complete to the best of my knowledge.

Name	
Signature	
Date	

Office Use Only		
Application Outcome	☐ Approved	☐ Not Approved
Outcome Details and Reasons		
Signature of Assessing Officer		
Name of Assessing Officer		
Position		
Date		