

Workplace Incident Form

About this Form

This form should be used to report incidents at Australian Federation College.

All students, staff and contractors are encouraged to report incidents that they may come across while working at the College.

Your Details

Name	
Contact Details (address, phone, and email)	Address: Email: Phone:
Relation to AFC	

Incident Details

Incident Description	
Parties Involved	
Recommended Solution/s	Do you recommend a solution to resolve this incident? If so, provide details.

Declaration

I declare that the information provided by me to the best of my knowledge is accurate and truthful and the information can be used to investigate the incident.

Signature	
Date	

Please submit this form to our office in person, email or by post.